



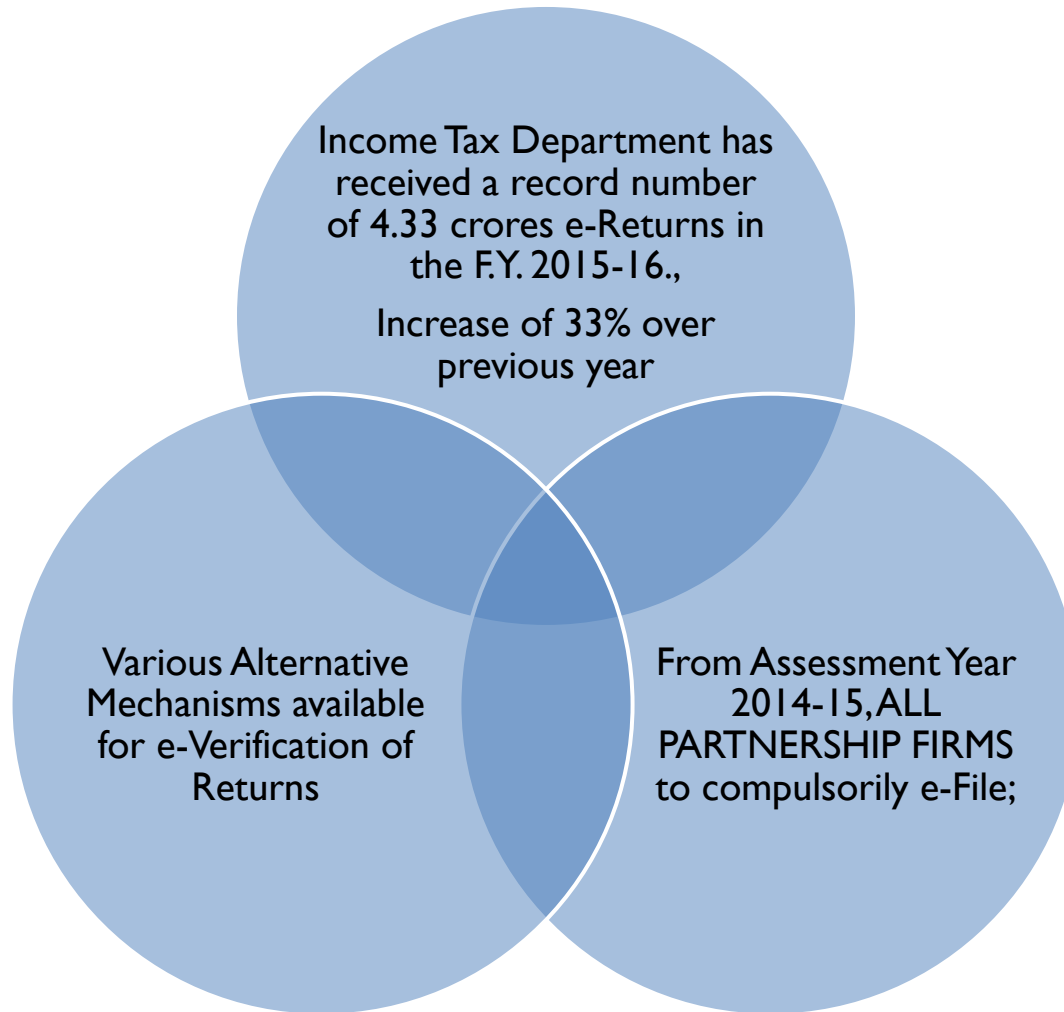
*Rawani & Co.*  
*Chartered Accountants*

# WESTERN INDIA REGIONAL COUNCIL OF ICAI

E-Filing of Income Tax Returns

# Record Numbers of Returns Filed

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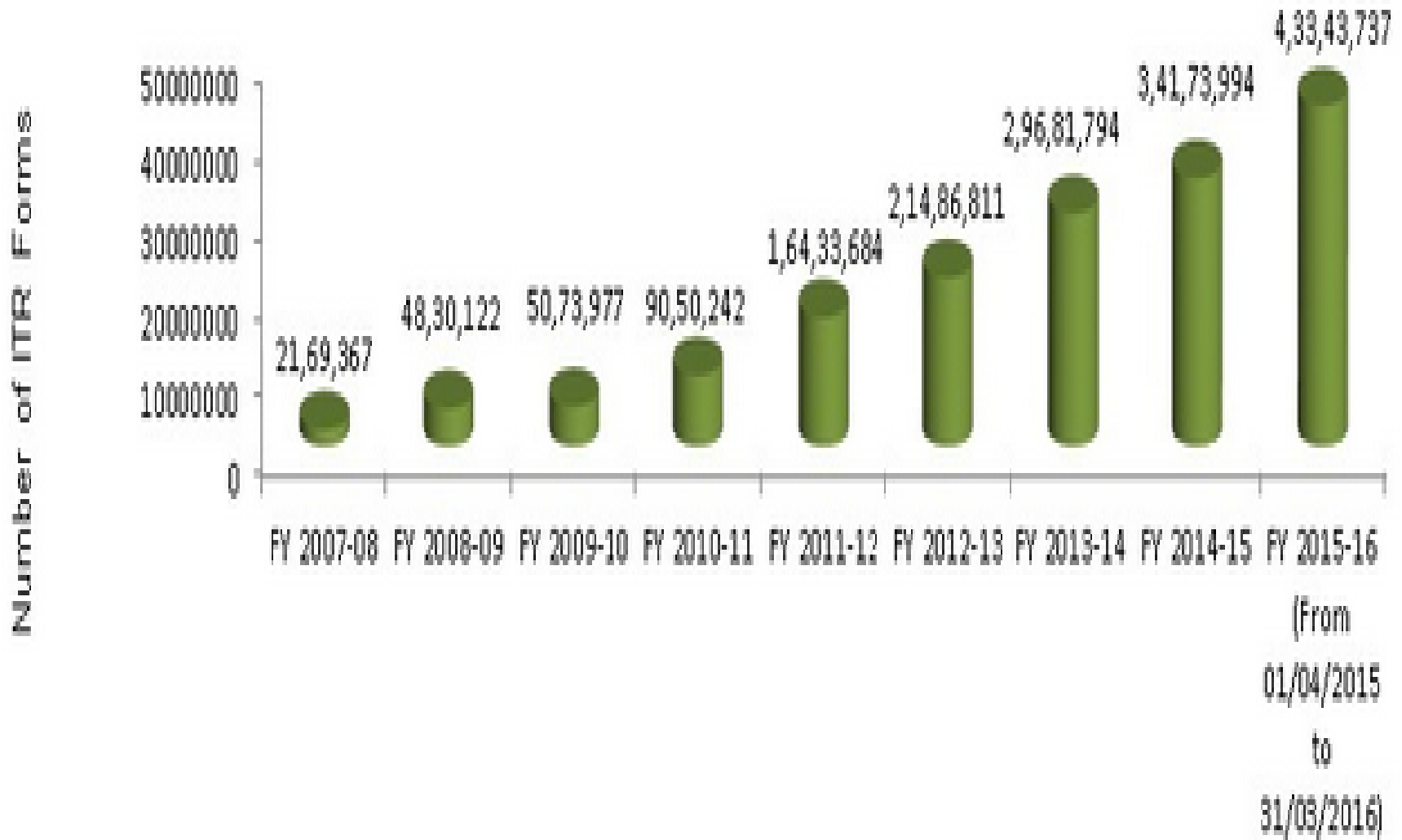


# Returns Filed Summary

## Year on Year Summary of e-Filed ITR Forms

S.No.	Form	FY 2014-15 (From 01/04/2014 to 31/03/2015)	FY 2015-16 (From 01/04/2015 to 31/03/2016)	Growth (%)
1	ITR-1	13010682	17946687	37.94
2	ITR-2	3614874	2236078	-38.14
3	ITR-2A	-	1174205	-
4	ITR-3	769081	888598	15.54
5	ITR-4S	5450081	8135210	49.27
6	ITR-4	9343539	10646974	13.95
7	ITR-5	1065650	1252465	17.53
8	ITR-6	752070	778069	3.46
9	ITR-7	168017	285451	69.89
<b>Grand Total</b>		<b>34173994</b>	<b>43343737</b>	<b>26.83</b>

# Summary of e-Filing History



# FACTS OF INCOME TAX FILINGS

2015-16

## 1.6 cr INDIVIDUALS FILE RETURNS BUT PAY ZERO TAX

Assessment year 2012-13	INDIVIDUALS			COMPANIES		
	No. Of Returns	Sum Of Tax Payable (Rs '000 cr)	Average Tax Payable	No. Of Returns	Sum Of Tax Payable (Rs '000 Cr)	Average Tax Payable
Zero	1.6 cr	-	-	2.9 lakh	-	-
Above 0 to below 5 lakh	1.2 cr	50.2	41,440	2.6 lakh	2.4	91,980
5 lakh to below 10 lakh	2.4 lakh	16.1	6.8 lakh	27294	1.9	7.1 lakh
10 lakh to below 25 lakh	1.1 lakh	16.7	15 lakh	26591	4.2	15.7 lakh
25 lakh to below 1 crore	40,958	17.7	43.2 lakh	21154	10.3	48.9 lakh
1 crore to below 50 crore	5,419	12.8	2.4 Cr	13109	67.4	5.1 Cr
50 crore to below 100 crore	8	0.6	73.8 Cr	273	18.5	67.9 Cr
Above 100 crore	3	0.4	145.7 Cr	307	143.4	467.2 Cr
Total	2.9 cr	114.6		6.4 lakh	248.2	



Only 3 Indians pay more than Rs 100 crore a year in income tax.  
85% of taxpayers pay less than Rs 1.5 lakh per annum

## e-Filing news

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### ▶ **03/04/2016**

ITR 1 and ITR 4S for AY 2016-17 are now available for e-Filing. Other ITRs will be available shortly.

### ▶ **07/04/2016**

ITR 2, ITR 2A and ITR 3 for AY 2016-17 are also available for e-Filing. Other ITRs will be available shortly.

### ▶ **13/04/2016**

ITR 4 and ITR 5 for AY 2016-17 are also available for e-Filing. Other ITRs will be available shortly.

### ▶ **14/04/2016**

All ITRs including ITR 6 and ITR 7 for AY 2016-17 are available for e-Filing.

# Requirements of successful filings

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- ▶ to be truthful and prompt in meeting all legal obligations;
- ▶ to pay taxes in time;
- ▶ to obtain PAN and quote it in all documents and correspondence
- ▶ to obtain TAN for every unit and quote it in all documents and correspondence
- ▶ to quote correct tax payment/deduction particulars in tax returns to verify credits in tax credit statements
- ▶ to file complete & correct returns, within the due dates and in appropriate tax jurisdictions
- ▶ to quote correctly Bank Account Number, IFSC Code and other Bank details in the returns of income
- ▶ to intimate change of address to the tax authorities concerned
- ▶ to intimate any change in PAN particulars to designated agency & and
- ▶ to quote PAN of all deductees in the TDS Statements

## Press release dated 1.4.2016 says

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- ▶ No Wealth Tax Returns to be filed from AY 2016-17 onwards;
- ▶ Information required for submitting Wealth Tax Returns clubbed in ITR;
- ▶ Assesseees having income exceeding Rs. 50 Lakhs to provide for information regarding Assets and Liabilities in Schedule-AL of the Return (earlier it was for Rs 25 Lakhs and only for ITR-3 & ITR-4 filers);
- ▶ These changes in ITR forms are in tune with the announcement made in the Budget Speech 2015.



# Who are required to e-file mandatory

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Charitable Organisation under Section 139(4A);



Political Parties Section 139(4B); **Digital signature made mandatory**



Research Associations, News Agencies, Association, Funds, Institutions;



Trade Unions, Infra Funds, Hospitals, Medical Institutions etc Section 139(4C);



Universities/College/Institutions Section 139(4D)

# Who are required to e-file mandatory

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Individual whose total income is more than Rs. 5 Lakhs;



All Tax Audit cases u/s 44AB, 92E or 115JB of the IT Act, 1961;



All Corporate Assesseees & Partnership Firms;



Trust having Income exceeding Rs 5Lakhs or whose Audit Report is filed;



Persons claiming relief under Section 90, 90A or 91 of the Act;

# Who are required to e-file mandatory

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Signatories located out of India



Persons having Source of Income/Assets located out of India;



Persons who are signatories to the Bank Account located out of India



Persons claiming relief under Section 90, 90A or 91 of the Act;



Persons claiming Refund;

# DUE DATES

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Individuals, Firms, Partners not liable for audit



Companies, Assessee covered under Audit, Working partners of the firms covered for audit and Individuals covered for audit



Assessee required to submit Report under Section 92E

# PROVISIONS OF THE IT ACT

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## Section 139(4) Belated Return

- To be filed before the end of one year from the relevant AY or completion of assessment whichever is earlier;
- Loss cannot be carried forward

## Section 139(5) Revised Return

- To be filed before the end of one year from the relevant AY or completion of assessment whichever is earlier;
- Belated Return cannot be revised (**Changes Proposed in Finance Act, 2016**)

# PROVISIONS OF THE IT ACT

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## Section 139(9) Defective Return

- Return treated as defective if
- All annexures/ columns in each head of income, computation of GTI and TI are not filled
- SA Tax u/s 140A has not been paid on or before the date of furnishing return
- Return signed by an unauthorised person; etc.

## Remedies

- Opportunity by AO to rectify the defect within 15 days
- Beyond 15 days, AO may condone the delay

## Check Points to e-File Returns Personal Information Schedule

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- ▶ PAN: To be quoted correctly. The critical parameters such as name, date of birth, Sex & Status would get auto populated based on PAN database.
- ▶ Name: To be matched with the “Name” mentioned in PAN.
- ▶ Date of Birth: Mistakes here will result in computation of higher taxes in case of senior citizens.
- ▶ Address: House/Flat no, City, PIN Code, are mandatory fields.
  - ▶ Non filling will result in communications being sent to the PAN database address

## Check Points to e-File Returns Personal Information Schedule

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- ▶ E-mail Address: Needs to be filled correctly, email is the basis of all communications from CPC.
  - ▶ Mistake will result in non-receipt of all intimations from CPC.
  - ▶ Use of Auditor/Tax practitioner's ID may be avoided.
- ▶ Mobile No: Full Mobile number without use of +91 needs to be entered.
  - ▶ This is essential for all SMS based communication.
- ▶ Sex: Should be matched with PAN.
- ▶ Status: Should be correctly filled.
- ▶ Residential Status - the status of NOR and NRI should be mentioned only where applicable as they are not eligible for certain benefits available to resident assessee.



# Reasons for mistakes in calculation of Income

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- ▶ The accurate and complete filling up of the relevant column or detail in the Income Tax Return (ITR) form is most crucial for correct calculation of income.
- ▶ In case the computation of Income or refund is different than what had been entered or what is expected, please verify the accuracy of the data entered in the ITR.

# Check Points

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- ▶ Total Salary from all employers, irrespective of whether Form 16 has been issued or not, should be entered in Income details in ITR I / ITR 4S or Schedule Salary in all other ITR's.
- ▶ Interest income from fixed deposits, savings bank account etc. should be entered in Income from other Sources of ITR I or in Schedule OS-Income from Other Sources in all other ITR's.

# Check Points

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- ▶ House Property Income (Other than ITR I)
- ▶ Schedule HP should be filled carefully including the address details.
  - ▶ Income from House Property should be entered in Item 'a' viz. Annual lettable value/ rent received/ receivable.
  - ▶ Municipal taxes paid should be entered in Item 'c' viz. tax paid to local authority in Schedule HP-Income from House Property.
  - ▶ A flat deduction of 30% of the amount in Item 'g' is the only deduction permissible for repairs and such expenses will be auto-populated in Item 'f' of Schedule HP.

# Check Points

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- ▶ House Property Income (Other than ITR I)
  - ▶ Accordingly, the final value of Income from House Property will auto populated in Item 'j'.
  - ▶ In case of multiple house properties details of each house property have to be entered completely as mentioned above.
- ▶ In case of ITR-I, the House Property loss should be entered as a negative (-) value in the Income details in ITR I or ITR 4S. In case of other ITRs, Schedule HP should be filled carefully including the address details. In case of more than one house property do not use ITR I.

# DEFECTIVE RETURNS UNDER E-FILING

ITR 4S – has been filled but Code mentioned under Nature of Business is 601 or 602 or 603 or 604 which are incorrect codes.

All ITR forms – No Income details or tax computation has been provided in ITR but details regarding taxes paid have been filled and filed

ITR 4 & 5 – In audit information 44AB flag is Y but Part A P&L and or Part A BS not filled

# CONSEQUENCES OF LATE FILING

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Penalty of Rs. 5000/- under Section 271F;

Penal Interest @ 1% per month under Section 234A;

Losses cannot be carried forward;

Deductions under Section 10A, 10B, 80-IA, 80-IB etc. not allowed.

# WHICH ITR TO BE FILED FOR AY 2015-16 (INDIVIDUALS/HUF)

ITR-1 (with or without digital signature)

- Salary Income
- House Property Income (I House No B/f Loss)
- Other Income (except horse race & lottery)

ITR-2 (with or without digital signature)

- Salary Income
- House Property Income;
- Capital Gains;
- Other Income
- Assets or SA located out of India, Claimed relief or FI >5000

# WHICH ITR TO BE FILED FOR AY 2015-16 (INDIVIDUALS/HUF)

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ITR-3 (with or without digital signature)

- Salary Income;
- House Property;
- Capital Gains;
- Share of Profit from Firm/AOP etc
- Other Income

ITR-4 (Mandatory digital signature in case of TA u/s 44AB)

- Salary Income;
- House Property;
- Capital Gains;
- Profits & Gains of Business
- Other Income



# WHICH ITR TO BE FILED FOR (INDIVIDUALS/HUF/PARTNERSHIP FIRMS)

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ITR-4S  
(Sugam)  
(with or  
without  
digital  
signature)

Salary Income;  
House Property;  
Capital Gains;  
Profits & Gains of Business  
(u/s 44AD/AE etc)  
Other Income;  
**NO** Assets or SA located out  
of India, Claimed relief or FI  
>5000

# WHICH ITR TO BE FILED FOR AY 2015-16

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ITR-5 (Mandatory digital signature in case of TA u/s 44AB)

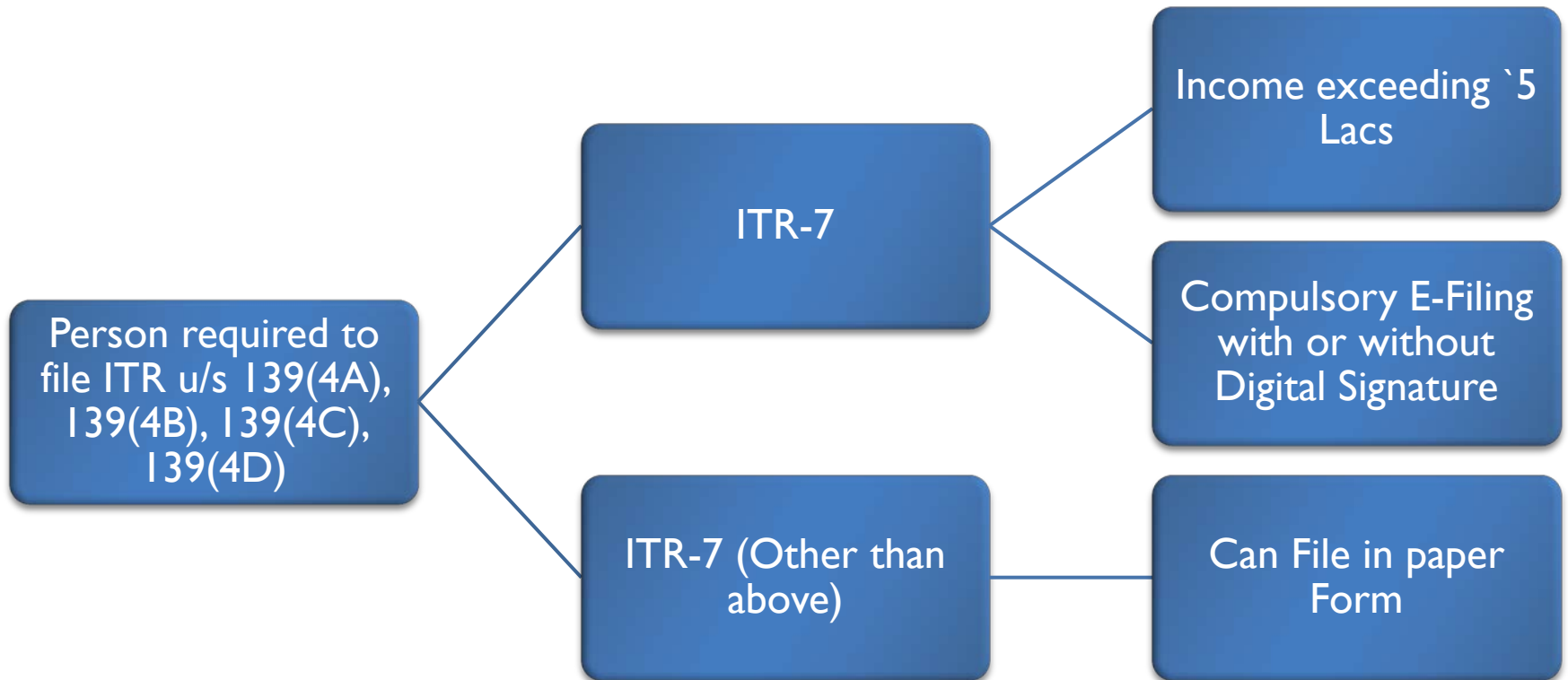
- To be filed by Partnership Firm, LLP, AOP & Local Authority, irrespective of Income

ITR-6 (To be filed only digital with signature)

- To be filed by Companies

# Amendments for ITR-7 (For Trust)

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# Recent Changes in ITR

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- ▶ New Schedule has been introduced in ITR 1, 2, 2A, 3, 4, 4S requiring individuals/HUFs to declare the value of assets and liabilities if their total income exceeds Rs. 50 lakhs.
- ▶ Assets include immovable assets and movable assets.
- ▶ Immovable assets : Disclose cost of land and building.
- ▶ Movable assets :
  - ▶ cost of following assets needs to be disclosed Jewellery, bullion, vehicles, Yachts, boats, aircraft, cash in hand
- ▶ Taxpayers also need to disclose all liabilities in relation to such assets.

# Recent Changes in ITR

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- ▶ Now firms can file ITR 4 in case of presumptive income. A separate row is provided for in ITR 4S to claim deduction of interest and salary paid by the firms to the partners;
- ▶ A new row is has been introduced in the ITR Forms *ITR 1, 2, 2A, 3, 4 and 4S* to provide for an additional deduction of up to Rs. 50,000 for investment in National Pension Scheme.;
- ▶ Separate column has been inserted in Schedule IF of *ITR 3, 4* so that partners can to disclose whether such firm is liable to transfer pricing audit under Section 92E .

# Recent Changes in ITR

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- ▶ New Schedule PTI of ITR Forms 2, 2A, 3, 4, 5, 6, 7 requires following reporting of pass through income of business trust/investment fund.
  - ▶ ■ Name of business trust/investment fund
  - ▶ ■ PAN
  - ▶ ■ Head of income
  - ▶ ■ Amount of income
  - ▶ ■ TDS on such amount, if any.

Note :Section 115UA and Section 115UB,pass through status is provided in respect of income [other than income from business or profession] of business trust/investment fund. Income distributed by the business trust/investment fund is to be taxed in the hands of the unit holders.

# Recent Changes in ITR

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- ❖ Share of income from partnership firm, AOP and BOI (which exempt from tax in hands of recipient) was required to be disclosed under Schedule EI of old ITR 3, 4, 5, 6 . *Now there is no need to make disclosure*
- ❖ A separate row has been inserted in new ITR forms 4, 5, 6 to claim deduction under Section 32AD. A separate row is provided to offer the deemed income to tax under Section 32AD.

Note : Section 32AD was inserted by the Finance Act, 2015 to provide for an additional investment allowance to an undertaking set-up in the notified backward areas in the States of Andhra Pradesh or Telangana. Suitable safeguards have been provided in the provision for restricting the transfer of the plant or machinery for a period of 5 years. On transfer of such asset within five years, the amount of deduction already allowed shall be deemed as income from business or profession (i.e., deemed income under Section 32AD) in the year of transfer.

# ICDS notified by CBDT

ICDS	Name of ICDS
I	Accounting Policies
II	Inventories
III	Construction Contracts
IV	Revenue Recognition
V	Tangible Fixed Assets
VI	Effects of changes in Foreign Exchange Rates
VII	Government Grants
VIII	Securities
IX	Borrowing Cost
X	Provisions, Contingent Liabilities and Contingent Assets





# Recent Changes in ITR

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- ❖ New 'Schedule ICDS has been inserted in ITR forms (ITR 4, 5, 6) wherein effect of Income Computation and Disclosure Standards('ICDS') on profit needs to be disclosed.
- ❖ Advancement of any other object of charitable purpose shall not be deemed as charitable if receipts from any commercial activity exceed 20% of total receipts. Accordingly, a new row is inserted in ITR 7 to disclose percentage of commercial receipts vis-à-vis total receipts in order to ensure that such condition (as provided in Section 2 (15)) is not violated. -

# Recent Changes in ITR

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- ❖ A separate row is provided in new ITR 7 requiring trust to confirm if it has filed Form 9A (in case application of Income of trust fall short of 85% )and the date of filing of such form.
- ▶ Note : Income of charitable or religious trust is exempt if 85% of its income is applied for charitable or religious purposes in India. If income applied for charitable or religious purposes during the previous year falls short of 85% because such income has not been received during the year or due to any other reason, an option is given to assessee to apply such income in future years in prescribed manner. Assessee has to choose such an option by filing Form 9A to the Assessing Officer before due date of filing return of income under Section 139(I).

# Recent Changes in ITR

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❖ Now universities, hospitals, educational institutions, etc., have to disclose their name, receipts and amount eligible for exemption in ITR 7.

- ▶ Note :Exemption under sub-clause (iiiab) and (iiiac) of Section 10(23C) is available to universities or educational institutions, hospitals or other institutions which are wholly or substantially financed by the Government, subject to certain prescribed conditions. The Finance Act, 2015 has amended the provisions of Section 139 to provide that such entities covered under clauses (iiiab) and (iiiac) of Section 10(23C) shall be mandatorily required to file their returns of income.

# Recent Changes in ITR

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- ▶ The Finance Act, 2015 had excluded following incomes for computing MAT liability:
  - ▶ i) Share of a member in the income of the AOP/BOI, on which no income-tax was payable.
  - ▶ ii) Passive income (like capital gains, interest, royalty, FTS) accruing or arising to foreign company if income-tax payable thereon was less than 18.5%.
  - ▶ iii) Amount representing
    - ▶ – Notional gain on transfer of a capital asset, being share of SPV to a business trust in exchange of units allotted by that trust referred to in clause (xvii) of Section 47; or
    - ▶ – Notional gain resulting from change in carrying amount of said units; or
    - ▶ – Gain on transfer of units referred to in clause (xvii) of section 47.
  - ▶ iv) Loss on transfer of units referred to in Section 47(xvii) (subject to conditions)
- ▶ Consequently, the Finance Act, 2015 had provided for addition of related expenditure on aforesaid income while computing MAT liability. Therefore Separate row have been inserted in ITR forms (*ITR-6, 7*) to incorporate such changes.

# Recent Changes in ITR

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- ▶ Disclosure of Audit information
- ▶ In new ITR forms (*ITR 5, 6*) there is a separate row for disclosure of following details if taxpayer is liable for audit under any Act [other than the Income Tax Act]
  - ▶ Act and Section under which taxpayer is liable for audit
  - ▶ Date of furnishing of Audit Report.
- ▶ ITR-5 has inserted a separate row for disclosure of sum which is disallowable under Section 36(1)(xvii).
- ▶ Note : The Finance Act, 2015 had inserted Section 36(1)(xvii) to provide that co-operative society, engaged in the business of manufacturing of sugar, could claim deduction of expenditure on purchase of sugarcane to the extent of price approved or fixed by the Government. Expenditure in excess of such fixed price was to be disallowed.

# Recent Changes in ITR

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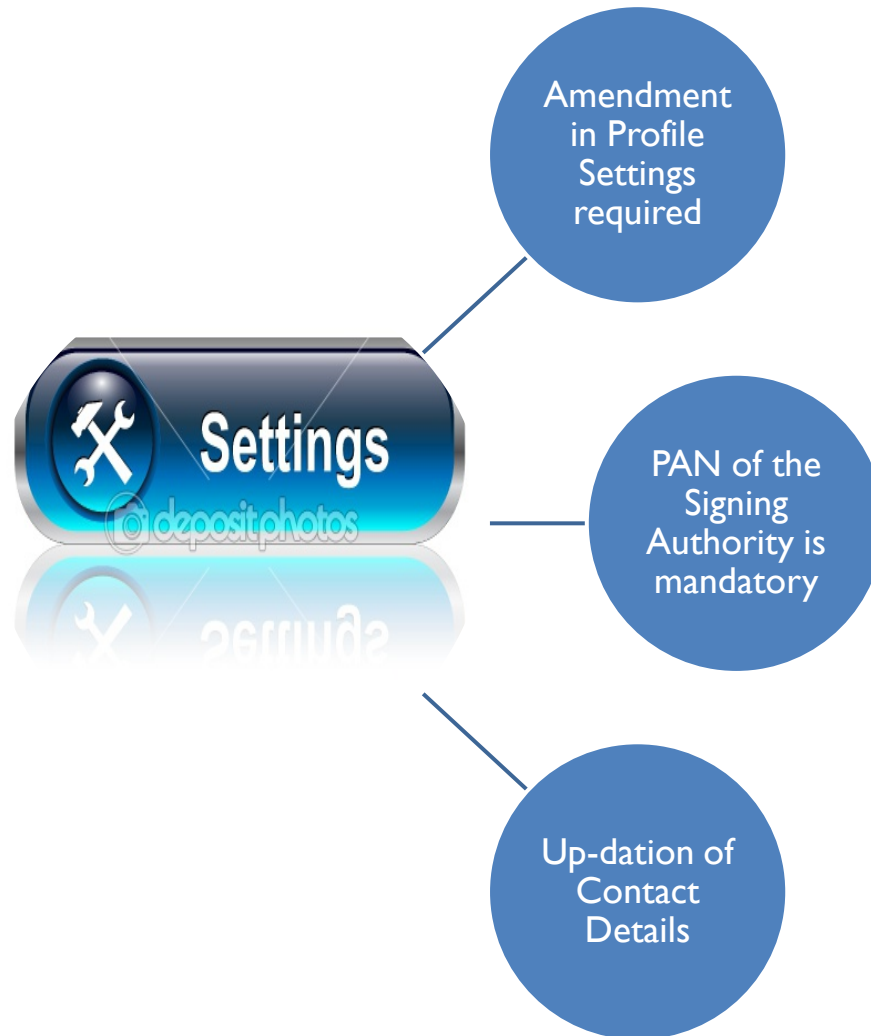
# Recent Changes in ITR

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- ▶ New ITR-4 and ITR-5 forms now contain a separate row for taxpayers (other than corporate taxpayers) to claim benefit of such deduction under Section 80JJAA.
  
- ▶ Note :Section 80JJAA, *inter alia*, provided for deduction to an Indian company, deriving profits from manufacture of goods in a factory. The quantum of deduction allowed was equal to 30% of additional wages paid to the new regular workmen employed by the assessee in such factory, in the previous year, for three assessment years including the assessment year relevant to the previous year in which such employment was provided. This section was amended by Finance Act, 2015 so as to extend the benefit of such provision to all assessees having manufacturing units rather than restricting it to corporate assessees only.

# Changes to be made in Settings

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# Introduction of Validation Rules

Category of defect	Action to be Taken
A	Return will not be allowed to be uploaded. Error message will be displayed.
B	Return data will be allowed to be uploaded but the taxpayer uploading the return will be informed of a possible defect present in the return u/s 139(9). Appropriate notices/ communications will be issued from CPC.
C	Third party utility providers will be alerted about the inconsistent data quality and warned about future barring of their utility.

# Category – A : Scenarios (Returns will not be validated for uploading)

Sl. No.	Scenarios
1	Tax computation has been disclosed but Gross Total Income is nil.
2	The amount at “Total Profits and Gains from Business or Profession” is different with the sum of “Individual Profits and Gains from Business or Profession”.
3	The amount at “Total Short term Capital Gains” is different with the sum of “Individual Short Term Capital Gain amounts”.
4	The amount at “Total Long term Capital Gains” is different with the sum of “Individual Long Term Capital Gain amounts”.
5	The amount at “Total Capital Gains” is different with the sum of “Short Term and Long Term Capital Gains”.
6	“Total Income from other sources” at Schedule B TI is different with the sum of “Individual incomes from Other Sources head”.
7	“Total income from all the heads of income” at Part B TI is different with the sum of “Incomes from individual heads”.

## Category – A : Scenarios (contd)

8	Deduction u/s 80G is claimed But details are not provided in Schedule 80G.
9	Tax Payments claimed in “Part B-TTI” are different with the claims made in Schedule TDS/TCS/Schedule IT.
10	Income claimed under the head Salaries in Part B TI, but Schedule Salary is not filled!
11	Income claimed under the head House Property in Part B TI, but Schedule HP is not filled!
12	Income claimed under Profit and gains from business other than speculative business and specified business in Part B TI, but Sch BP is not filled!
13	Income claimed under Profit and gains from speculative business in Part B TI, but Sch BP is not filled!
14	Income claimed under Profit and gains from specified business in Part B TI, but Sch BP is not filled!
15	Income claimed in STCG chargeable @15%, but “Table E in Schedule CG” is not filled!
16	Income claimed in STCG chargeable @30%, but “Table E in Schedule CG” is not filled!

## Category – A : Scenarios (contd)

17	Income claimed in STCG chargeable at applicable rate, but “Table E in Schedule CG” is not filled!
18	Income claimed in LTCG chargeable @10%, but “Table E in Schedule CG” is not filled!
19	Income claimed in LTCG chargeable @20%, but “Table E in Schedule CG” is not filled!
20	“Income from sources other than from owning Race Horses & Income chargeable at special rate” is claimed at Sch-Part B TI, but Sch-OS is not filled!
21	“Income chargeable to tax at special rate” is claimed at Schedule Part B TI, but “Schedule OS” is not filled!
22	“Income from the activity of owning and maintaining race horses” is claimed at Schedule Part B TI, but “Schedule OS” is not filled!
23	“Losses of current year set off against income from all the heads” is different with the “Total losses set off” at Schedule CYLA.
24	Brought forward losses set off against Balance Income is different with “Total of brought forward losses set off” at Schedule BFLA.
25	Deduction u/s 10A/10AA is claimed in Part B TI but Schedule 10A/10AA is not filled!

## Category – A : Scenarios (contd)

26	Deductions claimed at “Part B TI” but “Schedule VI-A” is not filled!
27	“Losses of current year to be carried forward” at “Part B TI” is different with the “Total of Current year losses” of Schedule CFL.
28	“Total Income” is different with the “Total of (GTI minus Chapter VI-A deductions) after considering rounding-off”
29	Tax Payable on deemed total Income u/s 115JC in Part B TTI is different with the tax ascertained at Schedule AMT.
30	Total Tax Payable on Deemed Total Income u/s 115JC is different with the sum of (Tax Payable on Deemed Income plus Surcharge plus Cess).
31	“Relief claimed under section 90/90A in Part B TTI” is different with “Amount entered in Schedule TR”!
32	“Relief claimed under section 91 in Part B TTI” is different with “Amount entered in Schedule TR”!
33	“Tax Payable on Total Income” is different with the sum of (Normal Tax plus Special Tax minus Rebate on Agricultural Income).

## Category – A : Scenarios (contd)

34	The amount at “Tax payable” is different with the amount of [Tax Payable on Total Income minus Rebate u/s 87A]
35	The amount at “Gross tax liability” is different with the sum of (Tax Payable, Surcharge & Education Cess)
36	AMT Credit u/s 115JD claimed in Part B TTI is different with the amount of Credit at Schedule AMTC.
37	“Total Tax Relief” is different with the sum of (Relief u/s 89, Relief u/s 90/90A and Relief u/s 91).
38	“Total Interest Payable” is different with the sum of “Interest u/s 234A + 234B + 234C”
39	“Aggregate liability” is different with the sum of “Net tax liability plus Total Interest Payable”
40	“Total Taxes Paid” is different with the sum of “Advance Tax, TDS & Self-Assessment Tax”
41	“Profit before Tax as per Profit & Loss a/c” in Schedule BP is different with the sum of “[Profit before Tax] plus [Net Profit (No Accounts Case)]” as per P&L A/c.
42	“House property loss claimed at Schedule CYLA” is different with the amount at “Schedule HP”.

## Category – A : Scenarios (contd)

43	“Business & Profession loss claimed at Schedule CYLA” is different with the amount at “Schedule BP”.
44	“Other sources loss at Schedule CYLA” is different with the amount at “Schedule OS”.
45	“House Property Loss at Schedule CFL” is different with the amount at “House Property Loss remaining after set-off at Schedule CYLA”.
46	“Name” does not match with the “Name” as per the PAN database.
47	The amount of “DTAA at Schedule SI” is different with the amount at “Total income under DTAA at Schedule OS”.
48	Gross Total Income is not matching with sum of the Incomes individually offered.
49	The details of “Bank Accounts held during the year” do not match the number of Bank Accounts mentioned in ITR.
50	When “House Property” is “Self-occupied”, loss from HP is more than 2 lakhs.



## Category – A : Scenarios (contd)

51	Donee PAN is same as “Assesse PAN” or “PAN at Verification”
52	Depreciation allowable under section 32(1)(ii) and 32(1)(iia) in Schedule BP is different with Point No. 6 of Schedule DEP.
53	STCG on depreciable assets at Schedule CG is different with the amount at Schedule DCG.
54	Amount of depreciation set-off against the current year income at Schedule UD is different with the set-off amount at Schedule BFLA.
55	Amount of allowance set-off against the current year income at Schedule UD is different with the set-off amount at Schedule BFLA.
56	Deduction u/s 80-IA claimed in “Schedule VI-A” but “Schedule 80-IA” is not filled!
57	Deduction u/s 80-IB claimed in “Schedule VI-A” but “Schedule 80-IB” is not filled!
58	Deduction u/s 80-IC/IE claimed in “Schedule VI-A” but “Schedule 80-IC/IE” is not filled!



## Category – B : Scenarios (Uploading Allowed but will be defective u/s 139)

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Sl. No.	Scenario
1	Tax determined as Payable in the return is unpaid.

# Category – C for Private Software providers (Warnings for mistakes)

Sl. No.	Scenario
1	If the amount of salary disclosed in “Income details/Part BTI” is less than 90% of Salary reported in Schedule TDS1.
2	Total Income is greater than 50 Lakhs, but Schedule AL is not filled.
3	“Income details” and “Tax computation” have not been provided but details regarding “Taxes Paid” have been provided.
4	“Short Term Capital Loss at Schedule CFL” is different with sum of “Short Term Capital Losses remaining after set off” at table E of Schedule CG.
5	“Long Term Capital Loss at Schedule CFL” is different with sum of “Long Term Capital Losses remaining after set off” at table E of Schedule CG.
6	“Business & Profession Loss at Schedule CFL” is different with the amount at “Business & Profession Loss remaining after set-off at Schedule CYLA”.
7	“Speculative Business Loss at Schedule CFL” is different with the amount at “Income/Loss from Speculative Business at Schedule BP”.
8	“Specified Business Loss at Schedule CFL” is different with the amount at “Income/Loss from Specified Business at Schedule BP”.
9	“Other sources loss at Schedule CFL” is different with the amount at “Other Sources Loss remaining after set-off at Schedule CYLA”.

# BROWSER SETTINGS

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## Browser Settings

Income Tax Department recommends that you use the following browser specifications for the best view of <https://incometaxindiaefiling.gov.in> website. You may still be able to use the e-Filing website using other browsers and versions, but the pages may not display properly or you may experience difficulties to use all of the functionality.

- Mozilla Firefox (version 22.0, 21.0, 20.0 and above)
- Google Chrome (version 26.0.x, 27.0.x, 28.0.x and above)
- Internet Explorer (version 8.0, 9.0, 10.0 and above)
- Safari (version 4.0, 5.0 and above)

## System Configuration:

**OPERATING SYSTEM** - Windows XP with Service Pack 3/Windows 7/Windows 8

# System Configuration: OPERATING SYSTEM -

## To delete cookies

Steps	Mozilla Firefox	Google Chrome	Microsoft Explorer	Safari
1	From the menu bar select Tools -> Options	Select Customize and control Google Chrome (the icon with 3 stacked horizontal lines) to the right of the address bar.	From the menu bar select Tools ->Delete browsing history	Click on the gear icon on Safari Browser (top right corner)
2	Select Privacy tab	Select Tools.	In the dialog that appears, select the checkboxes for the types of information that you want to remove.	Select Preferences.
3	Click on Clear Your recent history link and select the checkboxes for the types of information that you want to remove.	Select Clear browsing data.	Click on Delete	Select Privacy tab
4	Use the menu at the top to select the amount of data that you want to delete. Select Everything.	In the dialog that appears, select the checkboxes for the types of information that you want to remove.		Click on Remove All Website Data.
5	Click on Clear Now	Use the menu at the top to select the amount of data that you want to delete. Select beginning of time to delete everything.		Click on Remove Now.

# ENABLING JAVA SCRIPT

Steps	Mozilla Firefox	Google Chrome	Microsoft Explorer	Safari
1	From the menu bar select Tools ->> Options.	Select Customize and control Google Chrome (the icon with 3 stacked horizontal lines) to the right of the address bar.	Click on the gear icon on the Internet Explorer Browser (top right corner)	Click on the gear icon on Safari Browser (top right corner)
2	Select the Content icon. Check the "Load images automatically".	From the drop-down menu, select Settings	Select Internet Options.	Select Preferences.
3	Select "Enable JavaScript" and "Enable Java" checkboxes.	At the bottom of the page, click Show advanced settings	Click Security tab.	Select Security.
4	Click OK button.	Under Privacy, select the Content settings	Select Custom level and scroll down for Scripting section.	Then select Enable Java Script.
5		Under the JavaScript heading, select the Allow all sites to run JavaScript radio button	Enable Active Scripting.	
6			Click OK.	

JRE 1.7 update 13 and above (32 bit) is required to run applets for Digital Signatures and offline forms to work.  
 You may download this at <http://java.com/en/download/manual.jsp>

# CANNOT READ XML FILE

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**Q 1) I cannot read the file for signing while uploading XML. What should I do?**

**A:** This problem is due to your Internet Explorer browser settings. Please do the following,

- In Internet Explorer-> Tools ->Internet Option ->Security -> Custom Level-> you should enable "Include local directory Path when uploading file to the server".
- Create a folder in the "C" Drive called "fakepath" (c:\fakepath) and copy the xml files to this folder. Restart the Browser and you will be able to upload the file.

**Q 2) I have saved the XML file in my computer, but while uploading, system is giving an error "Cannot read the XML file"? What should I do ?**

**A:** Kindly set the Internet Explorer Security Settings to Low. Please follow the below steps:

- In case of Windows Vista/Windows 7, Go To Start-->Control Panel--> Programs--> Java--> General tab.
- Click on "Settings" button in 'Temporary Internet Files'.
- Kindly uncheck the "Keep temporary files on my computer" and click the "Delete Files" button and press OK.
- Close your existing browser and open a new browser.

# CANNOT READ XML FILE

---

**Q 3) The web page is expired while uploading a DSC, What should I do ?**

**A:** Java Runtime Environment V 1.6 or above, needs to be installed in your machine.

**Q 4) DSC "session expired" issue and offline forms utility.**

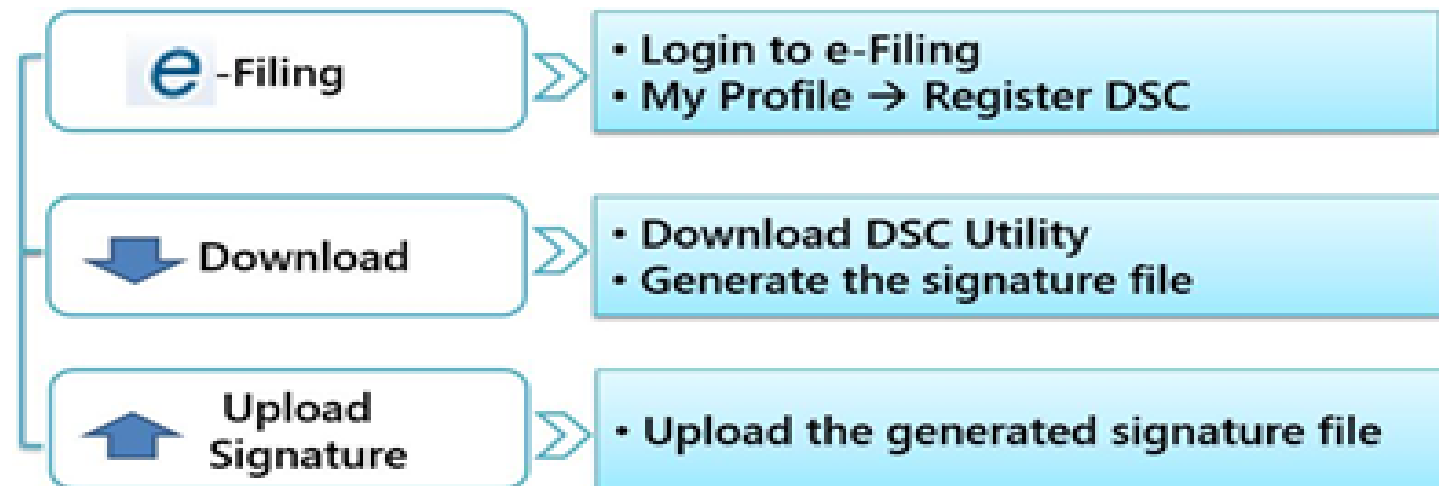
**A:** JRE 1.7 update 6 and above (32 bit) is required to run applets for Digital Signatures and offline forms to work.

# DSC Management Utility – User Manual

## Pre-requisites

1. DSC should be registered in e-Filing portal. |
2. Java version 1.7 or above to be installed in the system.

## Step by Step Guide for Registering/Reset Password Using DSC



### Detailed steps are as follows:

**Step 1:** Download "ITD e-Filing DSC Management Utility" from the link provided in e-Filing website at the time of XML upload.

**Step 2:** Extract the zip folder and open the utility (DSC\_MGMT\_UTILTY.jar).

**Step 3:** The utility will be opened as below. Select Register/Reset Password Using DSC tab.



# Generation of Digital Signature File

**Step 4:** Enter the e-Filing User ID.

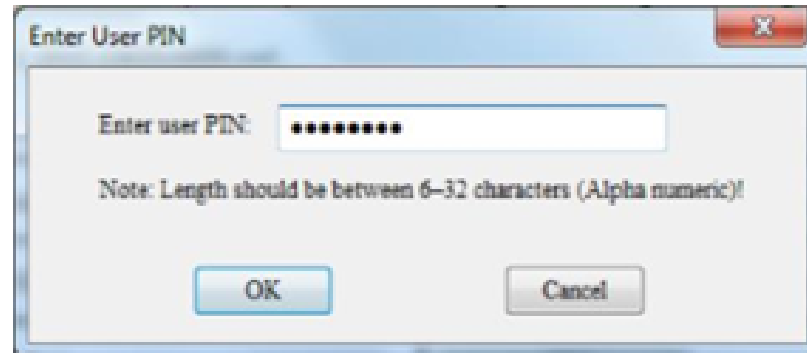
**Step 5:** Enter the PAN of the DSC registered in e-Filing.

**Step 6:** Select the type of Digital Signature Certificate.

Register/Reset Password using DSC	
Enter e-Filing User ID *	<input type="text" value="User ID"/>
Enter PAN of the DSC (Registered in e-Filing) *	<input type="text" value="PAN"/>
DSC Details	
Select the type of Digital Signature Certificate *	<input type="radio"/> .pfx file <input type="radio"/> USB token
Select your certificate keystore file(.PFX/P12) *	<input type="button" value="Browse DSC file"/>
Enter the password for your private key *	<input type="text" value="Input Password"/>
Select USB token Certificate *	<input type="text" value="Select Certificate"/>
<input type="button" value="Generate Signature File"/>	

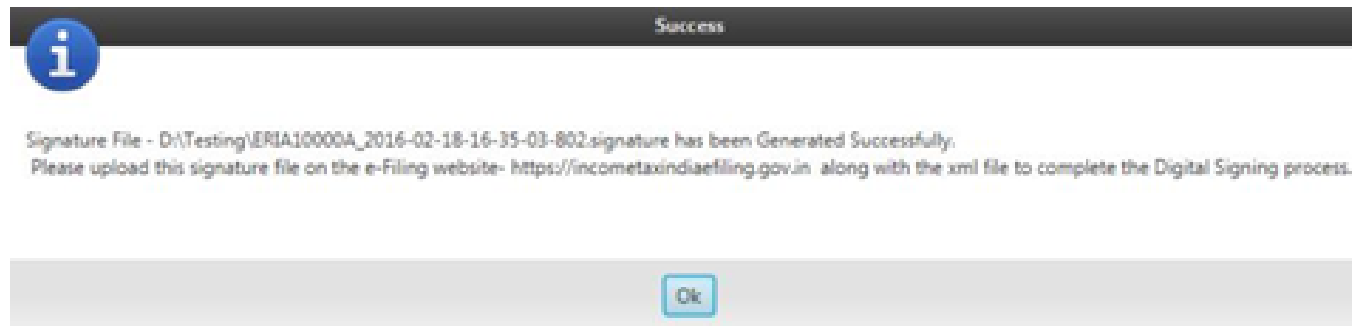
# Generation of Digital Signature File

---



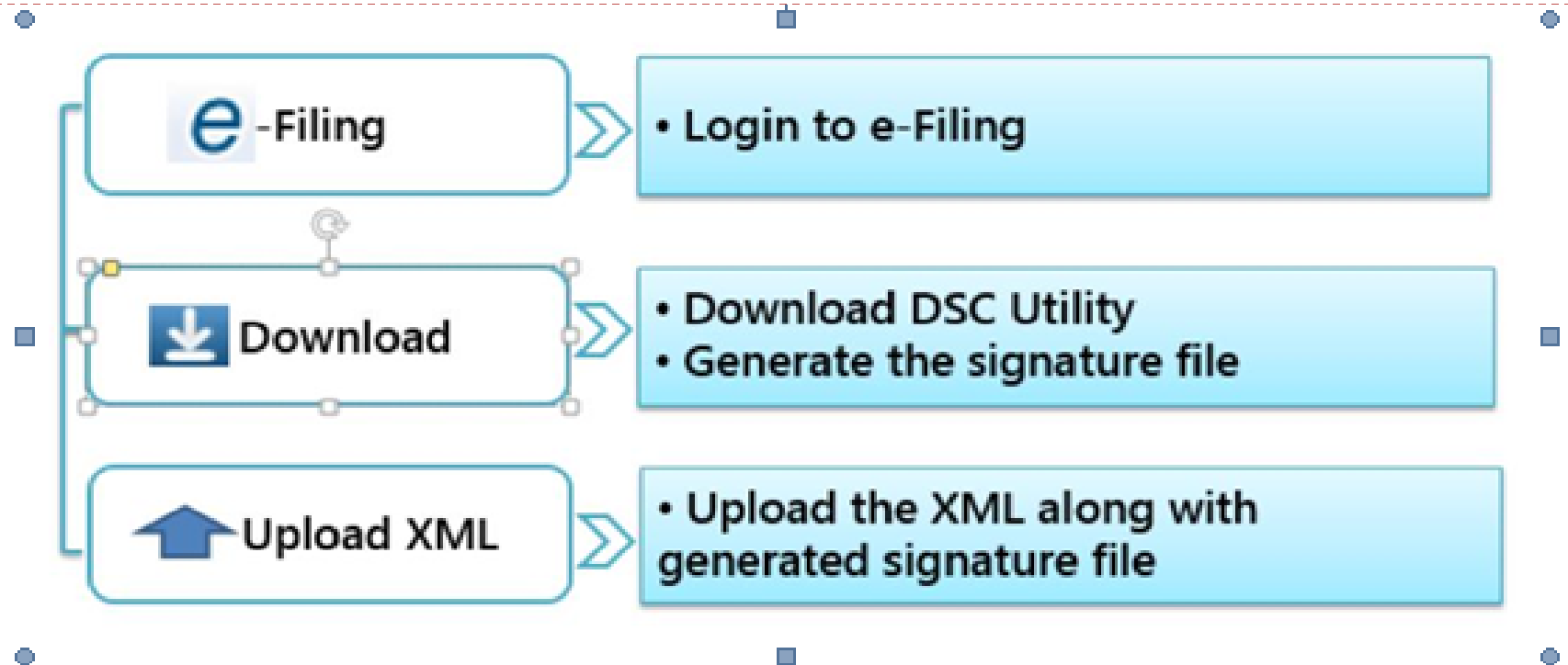
**Step (iii):** Click on 'OK' button.

A success message will be displayed and signature file will be generated and saved at the location where XML was stored.



**Step (iv):** Upload the ZIP file along with the generated signature file in e-Filing portal to complete the filing with DSC.

# Step by Step guidance for Uploading File



## Detailed steps are as follows:

**Step 1:** Download "ITD e-Filing DSC Management Utility " from the link provided in e-Filing website at the time of XML upload.

**Step 2:** Extract the zip folder and open the utility (DSC\_MGMT\_UTILTY.jar).

**Step 3:** The utility will be opened as below. Select Upload XML tab.

# Step by Step guidance for Uploading File

**Step 4:** Use the “Browse” button to select the valid XML file to be uploaded in e-Filing.

The screenshot shows a web form titled "Upload XML". It contains a table with the following structure:

Upload XML	
Select the XML file to be signed *	<input type="button" value="Browse XML file"/>
DSC Details	
Select the type of Digital Signature Certificate *	<input type="radio"/> .pfx file <input type="radio"/> USB token
Select your certificate keystore file(.PFX/P12) *	<input type="button" value="Browse DSC file"/>
Enter the password for your private key *	<input type="text" value="Input Password"/>
Select USB token Certificate *	<input type="text" value="Select Certificate"/>
<input type="button" value="Generate Signature File"/>	

**Step 5:** Select the type of Digital Signature Certificate.

# Step by Step guidance for Uploading File (Contd)

---

### Upload XML

Select the XML file to be signed *	30188 bytes	<input type="button" value="Browse XML file"/>	ITR-1_2015.xml
------------------------------------	-------------	--	----------------

### DSC Details

Select the type of Digital Signature Certificate *	<input type="radio"/> .pfx file <input checked="" type="radio"/> USB token
Select your certificate keystore file(.PFX/P12) *	<input type="button" value="Browse DSC file"/>
Enter the password for your private key *	<input type="text" value="Input Password"/>
Select USB token Certificate *	<input type="text" value="Select Certificate"/>

**Step (ii):** Enter USB token PIN.

### Enter User PIN

Enter user PIN:

Note: Length should be between 6–32 characters (Alpha numeric)!

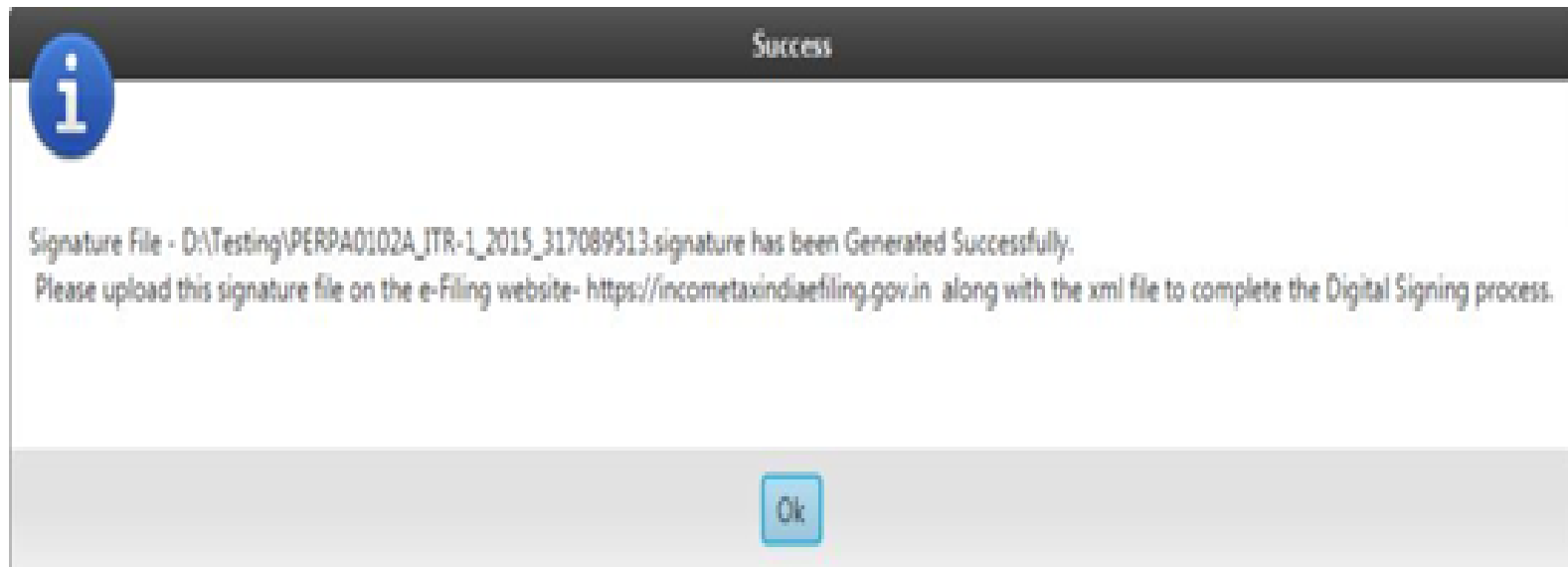
**Step (iii):** Click on 'OK' button.

---

# Step by Step guidance for Uploading File (Contd)

---

A success message will be displayed and signature file will be generated and saved at the location where XML was stored.



**Step (iv):** Upload the XML along with the generated signature file in e-Filing portal to complete the filing with DSC.

# VARIOUS PENALTIES UNDER IT ACT

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- ▶ Section 43. Penalty for damage to computer, computer system, etc.-
- ▶ If any person without permission of the owner or any other person who is in charge of a computer, computer system or computer network,- accesses or secures access to such computer, computer system or computer network downloads, copies or extracts any data, computer data base information from such computer, computer system or computer network including information or data held or stored in any removable storage medium, Introduces or causes to be introduced any computer contaminant or computer virus into any computer, computer system or computer network;
- ▶ damages or causes to be damaged and computer, computer system or computer network, data, computer database or any other programmes residing in such computer, computer system or computer network;
- ▶ disrupts or causes disruption of any computer, computer system or computer network;
- ▶ denies or causes the denial of access to any person authorised to access any computer, computer system or computer network by any means;
- ▶ provides any assistance to any person to facilitate access to a computer, computer system or computer network in contravention of the provisions of this Act, rules or regulations made thereunder;
- ▶ charges the services availed of by a person to the account of another person by tampering with or manipulating any computer, computer system or compute network he shall be liable to pay damages by way of compensation not exceeding one crore rupees to the person so affected.

# VARIOUS PENALTIES UNDER IT ACT

---

- ▶ Explanation.-For the purposes of this section.- (i) “computer contaminant” means any set of computer instructions that are designed –
  - ▶ (a) to modify, destroy, record, transmit data or programme residing within a computer, computer system or computer network; or
  - ▶ (b) by any means to usurp the normal operation of the computer, computer system, or computer network;
- ▶ (ii) “computer database” means a representation of information,
  - ▶ knowledge, facts, concepts or instructions in text, image, audio, video that are being prepared or have been prepared in a formalised manner or have been produced by a computer, computer system or computer network and are intended for use in a computer, computer system or computer network;
- ▶ (iii) “computer virus” means any computer instruction, information, data or programme that destroys, damages, degrades adversely affects the performance of a computer resources or attaches itself to another itself to another computer resources and operates when a programme, data or instruction is executed or some other event takes place in that computer resource;
- ▶ (iv) “damage” means to destroy, alter, delete, add, modify or re-arrange any computer resource by any means



# VARIOUS PENALTIES UNDER IT ACT

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- ▶ Sec 45. Residuary penalty.-
- ▶ Whoever contravenes any rules or regulations made under this Act, for the contravention of which no penalty has been separately provided, shall be liable to pay a compensation not exceeding twenty-five thousand rupees to the person affected by such contravention or a penalty not exceeding twenty-five thousand rupees.

# VARIOUS PENALTIES UNDER IT ACT

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- ▶ 66 A Punishment for sending offensive messages through communication service, etc. (**Introduced vide ITAA 2008**)

Any person who sends, by means of a computer resource or a communication device,

- a) any information that is grossly offensive or has menacing character; or
- b) any information which he knows to be false, but for the purpose of causing annoyance, inconvenience, danger, obstruction, insult, injury, criminal intimidation, enmity, hatred, or ill will, persistently makes by making use of such computer resource or communication device,

- c) any electronic mail or electronic mail message for the purpose of causing annoyance or inconvenience or to deceive or to mislead the addressee or recipient about the origin of such messages (**Inserted vide ITAA 2008**) shall be punishable with imprisonment for a term which may extend to two three years and with fine.

**Explanation:** For the purposes of this section, terms "Electronic mail" and "Electronic Mail Message" means a message or information created or transmitted or received on a computer, computer system, computer resource or communication device including attachments in text, image, audio, video and any other electronic record, which may be transmitted with the message]

# VARIOUS PENALTIES UNDER IT ACT

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- ▶ **66C Punishment for identity theft.  
(Inserted Vide ITA 2008)**
- ▶ Whoever, fraudulently or dishonestly make use of the electronic signature, password or any other unique identification feature of any other person, shall be punished with imprisonment of either description for a term which may extend to three years and shall also be liable to fine which may extend to rupees one lakh.]

# VARIOUS PENALTIES UNDER IT ACT

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- ▶ [66D Punishment for cheating by personation by using computer resource (Inserted Vide ITA 2008)
- ▶ Whoever, by means of any communication device or computer resource cheats by personation, shall be punished with imprisonment of either description for a term which may extend to three years and shall also be liable to fine which may extend to one lakh rupees.]

# Avoid Last Days...

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# COMPARITIVE FIGURES (Last Minute Filings)

	Year 2012-13	Year 2013-14	Increase
Number of Registered Users	3.06 Crores	3.90 Crores	27.45%
Peak Rate of Returns per day	11.63 Lakhs	16.82 Lakhs	44.62%
Peak Rate of Returns per hour	0.97 Lakhs	1.55 Lakhs	59.79%
Peak Rate of Returns per minute	2303	2901	25.96%
Percentage of Returns received after office hours	34.464	52.572	-
Percentage of Returns filed using Departments utility	34.56%	50%	-



**MERE  
PAAS  
SOFTWARE  
RE HAI**

## Some Useful Tips

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Returns generated from private software should not be considered as blindly accurate and final;

Validation Utilities provided by ITD is more or less control oriented. Final Computation needs to be physically verified before filing;

Do not try to over-ride the utilities provided to suit the same as per the requirements since these are control based



# Some Useful Tips



Returns are generally prepared by Staff and uploaded, ensure its correctness before uploading;



Ensure sufficient and accurate back up is available for future requirements..  
Not to depend much on the system, better to have one hard copy;



Delete the workings created from time to time to ensure that the latest figures are only available which were used for the returns filing.

# Any Further Help Required

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Call Centre of Income Tax Department available/Helpdesk also available

send e-mail  
[efilinghelpdesk@incometaxindia.gov.in](mailto:efilinghelpdesk@incometaxindia.gov.in)

Tools for Help Available on the ITD Website

# New Call Centre Numbers

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**Need  
Assistance?**

**For Income tax related  
queries**

**ASK : 1800 180 1961**

**For Rectification and  
Refund**

**CPC : 1800 425 2229**

**For e-Filing of Returns**

**e-Filing : 1800 4250 0025**

# E-Assessments

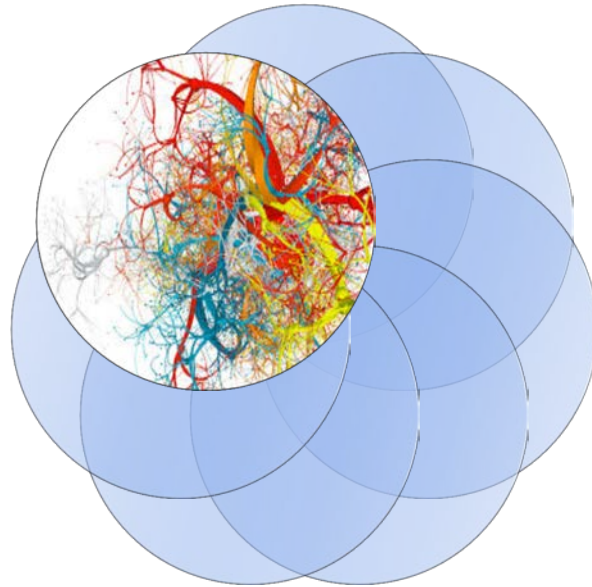




## Another Cause of Concern`

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It's a Data Centre of all the information collected and information is cent percent reliable;



CPC acts as a preserver of the Information.

Data given by the Assessee shall be preserved for life time.

# Action for outstanding Demands on CPC

Dashboard My Account ▾ e-File ▾ Compliance ▾ Downloads ▾ Profile Settings ▾ My Request List ▾ Worklist ▾ Helpdesk ▾

## Quick Link

- ▶ Quick e-File ITR
- ▶ Upload Return
- ▶ View Form 26AS (Tax Credit )
- ▶ Rectification Request
- ▶ Tax Calculator
- ▶ Download ITR
- ▶ E-Pay Tax
- ▶ e-Filing - Dos & Don'ts
- ▶ ITR V - Dos & Don'ts

Navigation Trail:

Dashboard

[View Returns / Forms](#)

[My Pending Actions](#)

## IMPORTANT !!!

Please make sure you have the correct Email ID and Mobile Number against your profile. These details are important and will be used for all communications.

To update the details, please go to the menu "Profile Settings/My Profile"

# Need to submit a response

## Response to Outstanding Tax Demand

Records are as per the data available at CPC, Bengaluru.  
Date of Notice u/s 245 issued :

Date of last refresh 19/04/2015 .

A.Y.	Section Code	Demand Identification Number (DIN)	Date on which demand is raised	Outstanding demand amount (₹)	Uploaded By	Rectification Rights	Response
2013-14	154	2014201337050651540T	23/12/2014	156690	CPC	CPC	<a href="#">Submit</a> <a href="#">View</a>
2013-14	154	2014201337050651540T	23/12/2014	156690	CPC	CPC	<a href="#">Submit</a> <a href="#">View</a>



### Notes:

1. Kindly validate all the demands as per your records.
2. In case, you confirm "Demand is correct" then the demand will be taken up for adjustment against your refund.
3. In case, you "Disagree with demand", then please furnish details for disagreement along with reasons thereof.
4. Please contacts assessing officer or concerned Income Tax Authority for further details in case rectification has been sought or if any petition has been filed. To know your assessing officer, Logon on [www.incometaxindiaefiling.gov.in](http://www.incometaxindiaefiling.gov.in) go to services Tab then click Know your Jurisdictional A.O
5. To request for resend of orders from CPC, please select [Resend of intimation request](#)
6. Demand position gets updated every day
7. Interest demand u/s 220(2) is linked to the principal demand of the same assessment year. This indicates that principal demand is already adjusted/ paid and interest demand is the only outstanding value. Hence does not require any confirmation.
8. If demand is shown to be uploaded by AO in the above table and rectification right is with Assessing Officer, please contact your jurisdictional Assessing Officer for the same.
9. For the demand against which there is "No Submit response option" available such demand is already confirmed by the Assessing Officer. Kindly contact your Jurisdictional Assessing officer.

# Need to submit a response

## Response To Outstanding Tax Demand

Response \*


- Demand is correct
- Demand is partially correct
- Disagree with demand

Reasons\*

Demand Paid

- Demand paid and challan has CIN
- Demand paid and challan has no CIN

Demand already reduced by rectification / Revision

Date of Order \*  

Demand after rectification/ revision \*


Details of AO \*

**Notes:** Attachment should not exceed 50Mb.

Upload Rectification / Giving appeal effect order passed by AO \*  No file chosen



# Need to submit a response

<input checked="" type="checkbox"/> Demand already reduced by Appellate Order but appeal effect to be given	Date of Order *	<input type="text"/> 
	Order passed by *	<input type="radio"/> CIT(Appeals) <input type="radio"/> ITAT <input type="radio"/> High Court <input type="radio"/> Supreme Court
	Reference Number of Order *	<input type="text"/>
<input checked="" type="checkbox"/> Appeal has been filed	<input type="radio"/> Stay petition filed with <input type="radio"/> Stay granted by <input type="radio"/> Instalment granted by	
<input checked="" type="checkbox"/> Rectification / Revised Return filed at CPC	Filing Type*	<input type="radio"/> Rectified <input type="radio"/> Revised
	E-Filed Acknowledgement No*	<input type="text"/>
	Remarks	<input type="text"/>
	<b>Notes:</b>	All the attachments together should not exceed 50 Mb.
	Upload Challan Copy	<input type="button" value="Choose File"/> No file chosen
	Upload TDS Certificate	<input type="button" value="Choose File"/> No file chosen
Upload Letter requesting rectification copy	<input type="button" value="Choose File"/> No file chosen	

# Need to submit a response

Rectification filed with AO

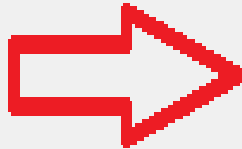


Date of Application\*



Remarks

Others



Others\*

Submit

Cancel

- 
- ▶ Department has noticed that incorrect information filing is resulting in delay of processing of Returns;

# Forgiveness

Applying computer technology is simply finding the right wrench to pound in the correct screw.

A mistake in Tax Returns can be corrected by paying penalties and result in monetary loss but the non-correction of Mistakes made in Relationship in TIME will ruin your entire LIFE... Correction of Both.. earlier the BETTER

A MISTAKE should always be taken as a Mistake and not as MY Mistake or HIS Mistake as it leads to difference in the Hearts..Let us correct it in TIME



# Doubts & Queries

▶ Any Questions

▶ Thank You



# THANKS ONCE AGAIN

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